

PEMBROKE CITY COUNCIL
MEETING MINUTES
August 10, 2020

The monthly meeting of the Pembroke City Council was held on Monday, August 10, 2020 at 7:00 p.m. with the following members present: Mayor Judy B. Cook; Councilmembers Ernest Hamilton, Karen Lynn, Johnnie Miller, Diane Moore and Tiffany Walraven. City Administrator Alex Floyd, City Attorney Dana Braun, and City Clerk Sharroll Fanslau were also present.

CALL TO ORDER . . . The meeting was called to order by Mayor Cook.

INVOCATION . . . The invocation was given by Alex Floyd.

PLEDGE OF ALLEGIANCE . . . The Pledge of Allegiance was given by council.

ADOPTION OF MINUTES . . . July 13, 2020 council meeting. A motion to approve the July 13, 2020 minutes as presented was made by Tiffany Walraven; seconded by Diane Moore and agreed upon by all.

PUBLIC COMMENTS . . . none

NATIONAL NIGHT OUT . . . Officially cancelled, but the Police Department will participate in the Back to School Bash to be held on August 11th from 6 – 8 pm at the Harn Community Center.

RESOLUTION – CORONAVIRUS RELIEF FUND (CRF) . . . A motion was made by Tiffany Walraven to adopt the CRF and 2nd by Diane Moore and agreed upon by all.

MILLAGE RATE . . . A motion was made by Diane Moore, seconded by Tiffany Walraven to set the 2020 millage rate at 10 mils. It was agreed upon by all.

PLANNING AND ZONING . . . A motion was made by Tiffany Walraven and seconded by Diane Moore to deny a request from Bashlor Maklouf Homes, LLC to place a manufactured home at the corner of Madison and Patrick Streets (301 Park Ave). It was agreed upon by all.

2nd BUDGET MEETING FOR 2021 BUDGET . . . 6:00 PM August 24, 2020.

DEPARTMENT REPORTS

Police . . . Chief Collins reported that the 1st court was held on July 30th with 43 scheduled cases, 8 of which showed. The next court will be held on August 19th with 104 cases scheduled. 2 of the 4 trucks are being equipped. Council requests separate reports from Code Enforcement.

Alex . . . LMIG – recommended Lanier and Patterson for resurfacing.

Renee . . . 10/30: Drive-in Movie – Requesting permission to hold drive-in movie night at the field across from the recreation center. The movie, Hocus Pocus, would begin at 6:30 pm and a food truck would be on site for concessions. Cost per vehicle would be \$10.

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10/31: Halloween Backwards Parade – requesting permission to close Railroad Street (from Ledford to 119) from 4pm – 9pm on Saturday, 10/31. We will have people from businesses and other agencies dressed up and socially distanced along the street to pass out candy to cars that drive through the event. Children can still dress in their costumes but can remain safe in their vehicle and reduce exposure. 12/12: Christmas in Pembroke – ideas are still in the works regarding the parade. However, we are proposing a virtual tree lighting on 12/5. We can hold a Facebook Live and PAC can record and air the event later. Only a few people would be at the actual location, complying with COVID safety guidelines.

Written . . . reports given by Water Dept., Street Dept., Mechanic Shop, and Downtown Development Authority.

COMMITTEE REPORTS . . . none

EXECUTIVE SESSION . . . (if needed) Discussion, Personnel, Litigation, Real Estate
A motion for the council only to enter Executive Session for the purpose of discussing a personnel matter was made by Tiffany Walraven, 2nd by Diane Moore and agreed upon by all. A motion to exit Executive Session and return to regular session was made by Karen Lynn; seconded by Ernest Hamilton and agreed upon by all.

ADJOURNMENT . . . Having no further business to come before the City Council, a motion to adjourn the meeting was made by Johnnie Miller, seconded by Tiffany Walraven and agreed upon by all.

ATTEST:

Paul A. Floyd, City Administrator

Judy B. Cook, Mayor